

State Quality Assurance Specialist

Department: IMPACT (QCAR)
Location: Balotra, Rajasthan
Level: L6

Information Links

www.educategirls.ngo

Educate Girls receives the 2025 Ramon Magsaysay Award

Founder Safeena's TED Talk , April 2019
2023 WISE Prize in Education
Worlds First Development Impact Bond in Education
First TED Audacious Project to be chosen from Asia

Join Us in Transforming Lives:

Educate Girls is an award-winning non-profit working to ensure that every girl in India's rural and educationally marginalised communities has access to quality education.

In 2025, **Educate Girls became the first Indian organisation to receive the Ramon Magsaysay Award, Asia's highest honour.**

Since 2007, we have partnered with state governments and local communities to identify out-of-school girls, support their enrolment and retention, and strengthen foundational learning for all children. Our second-chance program also helps adolescent girls and young women complete their Grade 10 and 12 educations while building life skills and agency.

With a network of more than 55,000 community volunteers, Educate Girls has enrolled over 20 lakhs girls and improved learning outcomes for over 24 lakh children across 30,000 villages in Rajasthan, Madhya Pradesh, Uttar Pradesh, and Bihar.

Over the next 10 years, Educate Girls aims to impact 10 million learners by:

- Continuing 'Vidya', our Back-to-School Program, which identifies out-of-school girls (ages 6-14), supports enrolment and retention in government schools and strengthens foundational learning and life skills.
- Scaling up India's largest second-chance education initiative 'Pragati', targeting adolescent girls and young women (ages 15–29) who drop out due to societal barriers & systemic gaps and are now ineligible for formal schooling. Pragati delivers village-based learning camps to build life skills, enhance agency and enable learners to earn their Grade 10 certifications through State Open Schools.
- Strengthening open schooling systems in 12 states through Technical Assistance Units (TAUs) in partnership with the government. These units focus on improving access to and the quality of State Open Schools to support learners in the Pragati program.
- Together, these programs embody our mission to ensure that every girl is included, educated, and empowered - driving lasting transformation in education and gender equity across India

About the Role

The State Quality Assurance Specialist will be part of the Quality Control, Audit & Research (QCAR) team, which provides the organisation's leadership with objective insights on the quality of program implementation and the intended long-term impact of interventions, along with data cross-verification.

The role collects field data to assess the effectiveness of program inputs and processes, the quality of outputs, Pragati's progress towards long-term outcomes, and data fidelity. It keeps the Project Lead informed about quality and implementation issues so that the team can make timely course corrections and shape long-term strategy.

Based in Balotra, the role will focus primarily on the Pragati Class 12 pilot. It will also assess the quality of other projects and pilots in Rajasthan through field visits, interviews, and data review.

In this role, you will be responsible for:

1. Planning and Sampling

- Prepare the regional action plan and micro plan based on the team's Annual Plan.
- Develop a sufficient and feasible sample aligned with monthly targets.
- Review and update the plan and sample quarterly.

2. Field Survey and Data Collection

- Cross-verify program data and maintain high standards of data quality and collection processes.
- Conduct timely in-person interviews, observations, and focus group discussions with stakeholders and beneficiaries.
- Support the design of tools and questionnaires for surveys and interviews.
- Assist with piloting tools and processes as required.

3. Reporting

- Update target-achievement and other work trackers daily.
- Prepare district visit reports and end-of-visit closure reports or emails.
- Prepare other reports and tabulations as required.

Who Can Apply

Must have

- A graduate degree in Social Science or a similar subject.
- 3 to 5 years of work experience, including monitoring and evaluation.
- Comfort using a smartphone, tablet, and computer, and willingness to learn new apps.
- Basic proficiency in Microsoft Excel.

Good to have

- Experience collecting field data through surveys, interviews, and other tools.
- Experience working with a non-profit organisation.

Skills We Look For

Personal skills

• Planning and prioritising tasks	• Strong communication
• Keen observation skills	• Task and time management
• Understanding of feedback processes	

Technical skills

- Run interviews and group discussions using set tools and questions.
- Understand quantitative and qualitative research and data visualisation techniques.
- Use Microsoft Excel, Word, PowerPoint, and Computer-Assisted Personal Interviewing (CAPI) tools.
- Compile and translate information and data into impactful recommendations.

Our Competencies

Strategic Thinking: Think big yet act focused	**Taking Ownership:** Feel responsible and accountable
Analytical Thinking: Stay true to your data	**Developing Talent:** Grow and take people together
Ensuring Alignment: Think differently but work together	

Recruitment Disclaimer

Educate Girls is committed to a transparent and merit-based recruitment process and does not charge any fee at any stage of hiring. We do not authorise anyone to collect money on our behalf. Any such request should be treated as fraudulent and reported to awaaz@educategirls.ngo.

Educate Girls is committed to achieving 50/50 gender balance in its staff. Female candidates are strongly encouraged to apply for this position.