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DEC 2025-DEC 2026
INDIA



TAU Academic specialist

Department: Central Design
Location: Mumbai & Patna
Level: L5

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Information Links

www.educategirls.ngo

[Educate Girls receives the 2025 Ramon Magsaysay Award](#)

[Founder Safeena's TED Talk , April 2019](#)

[2023 WISE Prize in Education](#)

[Worlds First Development Impact Bond in Education](#)

[First TED Audacious Project to be chosen from Asia](#)

Our Core Values: Integrity | Collaboration | Gender Equality | Empathy | Excellence



Join Us in Transforming Lives:

Educate Girls is an award-winning non-profit working to ensure that every girl in India's rural and educationally marginalised communities has access to quality education.

In 2025, **Educate Girls became the first Indian organisation to receive the Ramon Magsaysay Award, Asia's highest honour.**

Since 2007, we have partnered with state governments and local communities to identify out-of-school girls, support their enrolment and retention, and strengthen foundational learning for all children. Our second-chance program also helps adolescent girls and young women complete their Grade 10 and 12 educations while building life skills and agency.

With a network of more than 55,000 community volunteers, Educate Girls has enrolled over 20 lakhs girls and improved learning outcomes for over 24 lakh children across 30,000 villages in Rajasthan, Madhya Pradesh, Uttar Pradesh, and Bihar.

Over the next 10 years, Educate Girls aims to impact 10 million learners by:

- Continuing 'Vidya', our Back-to-School Program, which identifies out-of-school girls (ages 6-14), supports enrolment and retention in government schools and strengthens foundational learning and life skills.
- Scaling up India's largest second-chance education initiative 'Pragati', targeting adolescent girls and young women (ages 15-29) who drop out due to societal barriers & systemic gaps and are now ineligible for formal schooling. Pragati delivers village-based learning camps to build life skills, enhance agency and enable learners to earn their Grade 10 certifications through State Open Schools.
- Strengthening open schooling systems in 12 states through Technical Assistance Units (TAUs) in partnership with the government. These units focus on improving access to and the quality of State Open Schools to support learners in the Pragati program.
- Together, these programs embody our mission to ensure that every girl is included, educated, and empowered - driving lasting transformation in education and gender equity across India

About the role :

As an Academic Specialist within the Technical Assistance Unit (TAU), you will play a central role in shaping the academic and systems design architecture of Project Pragati — a large-scale initiative partnering with state governments to expand access to 10th-grade open schooling for out-of-school girls and young women (14-29 years).

Positioned at the intersection of curriculum design, government engagement, and system strengthening, you will lead the development of high-quality, contextualized academic resources that enable effective implementation across multiple states.



This role requires strong ownership, strategic thinking, and the ability to translate policy vision into practical, scalable tools that support government stakeholders and field teams.

In this role, you will be responsible for:

Curriculum and academic toolkits Design

- Develop curriculum-aligned academic toolkits for 10th-grade open school programs aligned to ODL principal for States. It may include materials like Textbook, Assessment Blueprint Sample Questions Paper /Tutor Marked Assessment and stakeholder orientation decks.
- Design capacity-building resources such as training modules, workshop structures, session plans, and learning aids for Government education department officials and field-level functionaries.
- Create structured process documents (SOPs, implementation workflows) to support areas such as learner registration, exam readiness, PCP implementation, and learner tracking.
- Collaborate with design and technology partners to produce multi-format content — print-ready materials, presentation decks, and digital resources (e.g., WhatsApp-based learning, app-enabled quizzes).
- Continuously review and recommend refinement in learning resources based on field insights, monitoring data and feedback from government Departments

Research & Evidence Integration

- Conduct desk research on national and international best practices in open schooling, secondary education, and Open school learning models.
- Analyse policy documents (NEP 2020, NCF-SE 2023, State OS guidelines) to inform academic design decisions.
- Review sample of learning resources of different states, check the usability trends, and field feedback on these resources to improve the materials.
- Develop research briefs, concept notes, and background papers to support academic planning and state engagement.
- Translate evidence and monitoring insights into actionable improvements in Academic Practices in capacity-building frameworks.
- Support Academic Lead in development of theory of change elements and outcome-linked academic frameworks.

Project Management & Stakeholder Coordination

- Support the Academic Lead in multi-state coordination efforts with State Education Departments and allied government bodies.
- Manage timelines, deliverables, and cross-functional collaboration across academic, field, and design teams.
- Support structured planning, review cycles, and quality assurance processes.
- Work closely with dashboards and monitoring systems to ensure data-informed academic decisions.

Communication and Soft Skill:

- Strong understanding of NEP 2020, NCF-SE 2023, and broader Indian education policies.



- Demonstrated experience in curriculum design, academic content development, and system reform initiatives.
- Proven project management and multi-stakeholder coordination skills.
- Experience engaging with State Education Departments or large-scale public education programs.
- Excellent documentation skills with the ability to simplify complex ideas into actionable resources.
- Strong written and verbal communication skills (English & Hindi).
- Familiarity with training design, learning science principles, and adult capacity-building approaches.
- Comfort with data interpretation, dashboards, and iterative improvement processes.
- Strong organizational abilities and attention to detail.
- Problem-solving mindset with comfort working in evolving and ambiguous environments.

Education Background:

- Post-Graduation in Education (M.Ed.) or Ph.D. in a related field.

Preferred Work Experience:

- Strong writing, editing, and structured content development experience.
- Prior exposure to public education systems or curriculum reform initiatives.
- Ability to manage multiple workstreams and timelines simultaneously.
- Comfort working collaboratively across government, field, and central teams.
- Proficiency in Hindi and English (reading, writing, comprehension).
- Willingness to travel 8-10 days per month across operational geographies.

Apply Link - <https://forms.gle/swh4yEEKHM6i39MW8>