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DEC 2025-DEC 2026
INDIA



**Program Officer
(Jagriti Unit)**

Department: Central Design
Location: Udaipur, Patna & Indore
Level: L – 6

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Information Links

www.educategirls.ngo

[Educate Girls receives the 2025 Ramon Magsaysay Award](#)

[Founder Safeena's TED Talk , April 2019](#)

[2023 WISE Prize in Education](#)

[Worlds First Development Impact Bond in Education](#)

[First TED Audacious Project to be chosen from Asia](#)



Join Us in Transforming Lives:

Educate Girls is an award-winning non-profit working to ensure that every girl in India's rural and educationally marginalised communities has access to quality education.

In 2025, **Educate Girls became the first Indian organisation to receive the Ramon Magsaysay Award, Asia's highest honour.**

Since 2007, we have partnered with state governments and local communities to identify out-of-school girls, support their enrolment and retention, and strengthen foundational learning for all children. Our second-chance program also helps adolescent girls and young women complete their Grade 10 and 12 educations while building life skills and agency.

With a network of more than 55,000 community volunteers, Educate Girls has enrolled over 20 lakhs girls and improved learning outcomes for over 24 lakh children across 30,000 villages in Rajasthan, Madhya Pradesh, Uttar Pradesh, and Bihar.

Over the next 10 years, Educate Girls aims to impact 10 million learners by:

- Continuing 'Vidya', our Back-to-School Program, which identifies out-of-school girls (ages 6-14), supports enrolment and retention in government schools and strengthens foundational learning and life skills.
- Scaling up India's largest second-chance education initiative 'Pragati', targeting adolescent girls and young women (ages 15-29) who drop out due to societal barriers & systemic gaps and are now ineligible for formal schooling. Pragati delivers village-based learning camps to build life skills, enhance agency and enable learners to earn their Grade 10 certifications through State Open Schools.
- Strengthening open schooling systems in 12 states through Technical Assistance Units (TAUs) in partnership with the government. These units focus on improving access to and the quality of State Open Schools to support learners in the Pragati program.
- Together, these programs embody our mission to ensure that every girl is included, educated, and empowered - driving lasting transformation in education and gender equity across India

About the role:

The Program Officer – Jagriti will support the design, delivery, and quality assurance of training and module implementation under the Jagriti component of Project Pragati & Vidya. The role focuses on training Core Group members, observing Master Trainer (MT) and field team trainings, and supporting pilot and testing of Jagriti modules to ensure they are effective, field-relevant, and aligned with program intent.

The role acts as critical feedback and learning bridge between field implementation and central program design.

In this role, you will be responsible for:

1. Training Support & Capacity Building

- Support training of State Core Group members on Jagriti modules, processes, and facilitation intent.
- Assist in planning and delivery of Training of Trainers (ToTs) and orientation programs.
- Provide facilitation support during trainings as required.
- Ensure participants clearly understand training objectives, non-negotiables, and expected practices.

2. Observation of Trainings & Field Implementation

- Observe Master Trainer (MT) and field team (Preraks, PCs) trainings to assess:
 - Facilitation quality
 - Content understanding and interpretation
 - Participant engagement
 - Alignment with Jagriti design and values
- Use structured observation tools to capture insights.
- Share timely, constructive feedback with trainers and supervisors.
- Flag quality gaps, facilitation challenges, and capacity-building needs.

3. Piloting & Testing of Jagriti Modules

- Support field pilots and testing of new or revised Jagriti modules and tools.
- Observe module implementation in real community and training settings.
- Collect structured feedback from:
 - Core Group members
 - Master Trainers
 - Field teams
 - Learners and community members (as relevant)
- Identify usability issues, edge cases, and field risks during pilots.
- Document pilot learnings and recommend improvements.

4. Documentation & Learning Integration

- Maintain clear documentation of:
 - Training observations
 - Pilot feedback
 - Field learnings and challenges
- Share consolidated insights with Program Managers and Unit Leads.
- Support revisions to modules, training content, or facilitation guidance based on learnings.
- Assist in maintaining version control and learning records.



5. Coordination & Program Support

- Coordinate with Training, Content, Impact, and State teams for smooth execution of trainings and pilots.
- Support planning and logistics for training events and field visits as required.
- Uphold Educate Girls' values in all engagements, especially gender sensitivity and community respect.

Communication and Soft Skill:

- Strong interest and ability in training, observation, and facilitation support.
- Good understanding of learning principles.
- Strong observation, documentation, and feedback skills.
- Sensitivity towards gender, adolescents, and rural community contexts.
- Good coordination and communication skills.

Education Background:

- Bachelor's or Master's degree in Education, Social Work, Development Studies, or related fields.

Preferred Work Experience:

- 3–6 years of relevant experience in:
 - Training delivery or support
 - Education or community-based programs
 - Field-based implementation roles
- Experience working with trainer cascades or large field teams is preferred.
- Prior exposure to module piloting or program testing is an advantage.

Travel Requirement

- Willingness to travel to field locations for approximately 15-18 days per month for training, observations, and pilots.

Apply Link - <https://forms.gle/Kb7uUyLr6ekU2JJs6>