

Project Manager – Partnership Cell

Position Location: Rajasthan/Uttar Pradesh

About the Organization: Established in 2007, Educate Girls' is a non-profit that focuses on mobilizing communities for girls' education in India's rural and educationally backward areas.

Strongly aligned with the 'Right to Education Act' or the 'Samagra Siksha', Educate Girls is committed to the Government's vision to improve access to primary education for children, especially young girls.

Educate Girls (EG) currently operates successfully in over 20,000+ villages in Rajasthan, Madhya Pradesh and Uttar Pradesh with a strength of 2200+ employees & 13000+ volunteers (Team Balika). By leveraging the Government's existing investment in schools and by engaging with a huge base of community volunteers, Educate Girls helps to identify, enroll and retain out-of-school girls and to improve foundational skills in literacy and numeracy for all children (both girls and boys). This helps deliver measurable results to a large number of children and avoids parallel delivery of services.

For more information on the organization log on to www.educategirls.ngo

We are currently expanding our primary operations through Partnership Cells i.e we will enter new geographies through partnerships with other local NGOs. A Special Project team will be responsible to manage these partners. The said position is part of this new Project team.

Why is this role important?

We're searching for a highly-skilled project manager to contribute to Educate Girls growth and help us maintain our position as an innovative authority. The ideal candidate will have production experience as well as strong work plan development and progress oversight skills. He/She will be expected to prepare and present progress updates to appropriate management channels on a regular basis, ensuring the innovation we seek is being achieved.

Key Responsibilities

- Build and develop the project team to ensure maximum performance, providing purpose, direction, and motivation
- Lead projects from requirements definition through deployment, identifying schedules, scopes, budget estimations, and project implementation plans, including risk mitigation
- To coordinate internal and external resources, ensuring projects remain within scope, schedule, and defined budgets, in collaboration with project staff from various functional departments
- Analyze project progress and, when necessary, adapt scope, timelines, and costs to ensure that project team adheres to project requirements

- Establish and maintain relationships with appropriate client stakeholders, providing day-to-day contact on project status and changes

Who we are looking for?

- 7+ years project management experience
- Experience in implementing successful projects preferably in the social sector
- Proven success working with all levels of management
- Strong written and verbal communication skills
- Strong presentation skills
- Professional certification—including PMP/PRINCE II
- Strong attention to deadlines and budgetary guidelines
- Experience coaching and educating project teams to strengthen team members' capabilities and skill sets.